



HOW TO REMOVE AND ADJUST A PATIO DOOR SCREEN AND LOCK

DIFFICULTY



Easy

TIME REQUIREMENT

10 Minutes



HOW TO REMOVE AND ADJUST A PATIO DOOR SCREEN AND LOCK

Materials Required:

- Phillips screwdriver
 - Putty knife
 - Safety glasses and gloves
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For a list of window terms please go to Milgard.com/How-To-Speak-Window

Safety Precautions:

This activity is appropriate for individuals with an understanding of how to use simple hand tools. Remember to wear eye protection and to make sure that pets and small children are not present when performing these activities.

Instructions:

Removing and Reinstalling Patio Door Screen

1. To remove the door screen, you will need to take the screen off the rollers. Find the inner screws at the bottom of either side of the screen. (Image 1) Using a Phillips screwdriver, turn the screw *counter clockwise* to raise the screen up. Continue until you see the head of the screw. Repeat this procedure on the other side. The wheel will now be in the upright position.
2. Next raise the screen and locate the wheels, the wheels are located at either end of the screen. Place the putty knife under the wheel, push in and lift. (Image 2) Once the wheel is up, gently slide the screen towards you. Do the same on the other side.
3. To reinstall the screen, line up the top two wheels back inside the track (Image 3) and push up the screen as high as it will go. Hold the screen out slightly and push the wheel up with the putty knife and slide the screen back into

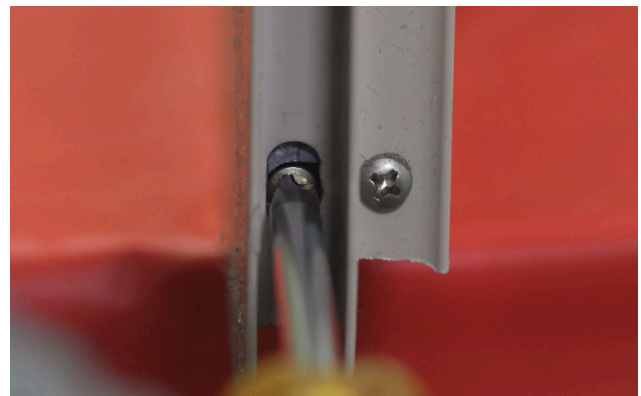


Image 1



Image 2

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the track. (Image 4) Do the same on the other side.

4. Before you operate the screen, the rollers must be adjusted. Using a Phillips screwdriver, turn the screws *clockwise* until you see the screen lower into the track. Repeat the same procedure on the other side.



Image 3

Installing Patio Door Latch

1. First remove the latch from the patio door handle. (Image 5) Move the door latch to its lowest position.



Image 4

2. Put a removable mark (painters tape would work) on the door frame level to the bottom of the handle tab. This is the lowest place to put the point of the keeper, any lower and the tab on the screen handle won't engage.

3. With the Philips head screwdriver install 2 screws into the slot on the keeper, put them about ¼" apart in the center of the keeper this will allow adjustment to get the best connection.
- You must first install screw into the slot.
 - The second screw should not be installed until you have confirmed that the screen locks.



Image 5

4. Whenever the screen is re-installed check that the keeper is still in the optimum location if not loosen the 1st screw by turning it counter clockwise just until the keeper can be moved into place then retighten.

5. Check to make sure the screen operates smoothly

6. Install the second screw

Have a question? Contact us at 1.800.MILGARD (645-4273) or go to Milgard.com/Service-Support

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