

HOW TO REPLACE YOUR MILGARD POSITIVE ACTION™ LOCK

Materials Required

Putty knife

Phillips head
screwdriver

New Positive
Action Lock

These instructions will guide you to replace the positive action lock on your Milgard window. The Positive Action Lock is located on the operable portion of the window.

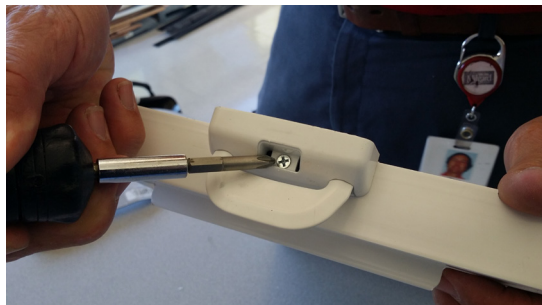
1. Begin by opening the window all the way.



2. Remove the window sash by lifting the sash up and tipping the bottom out past the track.
3. Using a putty knife, carefully remove the Milgard logo screw port cover.



4. Using a Phillips screwdriver, remove the lock screw in the screw port cavity.



Safety Precautions

This activity is appropriate for individuals with an understanding of how to use simple hand tools. Remember to wear eye protection and to make sure that pets and small children are not present when performing these activities.

For questions, please contact us:

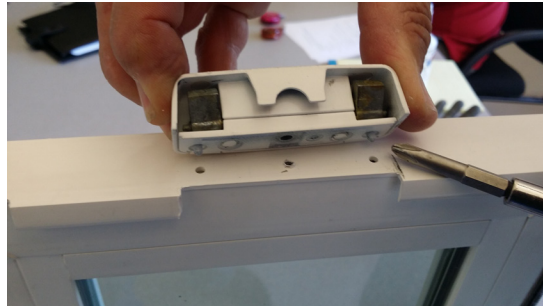
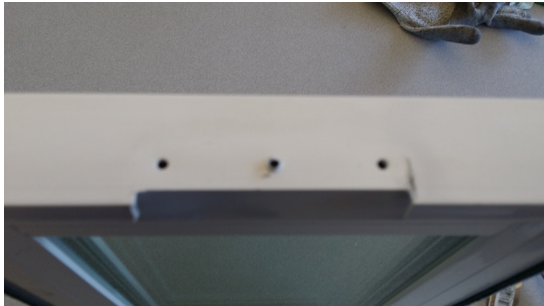
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5. Once you have removed the screw from the Positive Action Lock, the old lock will come loose from the vinyl frame.



6. To install the new positive action lock, align the new Positive Action Lock tabs with the pre-punched holes in the vinyl sash.



7. The screw holes may be stripped, if this is the case you will need to slide the stiffener bar over using the Phillips screwdriver.



8. Using the self-tapping screw, fasten the new Positive Action Lock to the vinyl sash.



9. Re-insert the Milgard logo screw cover.



10. Reinstall the sash into the window frame by inserting the top first.

