

HOW TO MAINTAIN YOUR SLIDING WINDOW (WINDOW CLEANING AND CARE)

Materials Required

Putty knife

Pipe cleaner

Mallet and soft
block of wood

Non-abrasive
cloth, soap, water

Safety glasses and
gloves

Safety Precautions

This activity is appropriate for individuals with an understanding of how to use simple hand tools. Remember to wear eye protection and to make sure that pets and small children are not present when performing these activities.

For questions, please contact us:

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Proper care and maintenance of your windows assures top performance.

1. The first step is to slide open the sash. On the top of the window you will notice a few tabs. These prevent the sash from being removed from the outside. Next, remove the sash. Ensure the window is clear of the last tab and the lock is not touching the jamb.



2. Lift up on the sash from the bottom, pull out and down to remove the sash. You may notice that moisture and debris is present in the window track. This is normal.



3. Using a putty knife, lift up and remove the track. Clean the track using a non-abrasive cloth, soap and water. It is important to avoid abrasive chemicals.



4. To reinstall, slide the track in the groove sloping away from you and press down. The track will need to be snapped into place. Place the block of wood at an angle on the track and pound the block along the length of the track to snap into place.



5. Install the sash from the top, slide it in from the bottom.



6. Next you will need to have access to the outside of the window to check and clean the weep-hole covers and weep holes. A putty knife and pipe cleaner are needed.

7. Using a putty knife, take off the weep-hole cover and inspect to insure the flap is moving.



8. Use the pipe cleaner to clean the weep-hole of access debris. Place the weep-hole cover back into the weep-hole.

