

HOW TO REPLACE A BALANCER

Materials Required

Flat head
screwdriver

Safety glasses

Gloves

1. Locate the silver take out clip on either side of the jam. With the sash closed, use a flathead screwdriver to pop the clips out at a 45 degree angle. Perform this action on both take out clips.



2. Remove the sash stops, which are located in the top corners of the window. Slide the sash up until you feel it disengage. You will want to make sure both side catch on the take-out clips. Once they catch, you will want to be able to see the bottom of the spring-loaded balancers and you know you are past the engagement point. Slide the sash to one side and remove.



3. To remove the balancer, push it down and slide it back up. (The balancer is spring-loaded so use caution when removing.)



Safety Precautions

This activity is appropriate for individuals with an understanding of how to use simple hand tools. Remember to wear eye protection and to make sure that pets and small children are not present when performing these activities.

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4. To reinstall, look for a hook at the bottom of the balancer. Place the hook in the window jamb and press down. (Remember the balancer is spring loaded, so you will experience some resistance when pushing it down.)



5. Push the top portion up and the tab goes on the outside of the balancer.



6. Next, reinstall the sash. Place the sash above the bottom of the balancer. Line up the sash, push it in. Make sure you have clearance on the other side and balance it back and forth until you feel both tops catch. Slide the sash down about an inch or two. Make sure you do not see the balancer or any metal on either side of the spring. Then push in both of your take out clips and bring down the sash. Finally reinstall the sash stops.

