

## HOW TO REPLACE A TAKE-OUT CLIP ON A VINYL SINGLE-HUNG WINDOW

### Materials Required

Flat head screw  
driver or putty  
knife

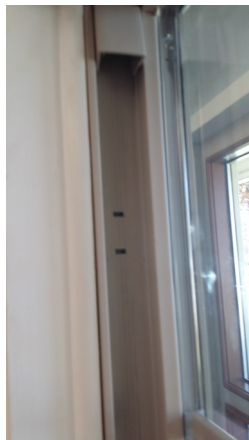
New take-out clip

Window take-out clips hold the balancer in place when operating the window tilt-in sash. Follow these instructions to replace the take-out clips on your Milgard® vinyl single-hung window.

1. To begin, locate the silver take-out clips on either side of the jamb. Using a flat head screwdriver or putty knife, gently slide the blade underneath the old take-out clip to remove.



2. If the clip is missing, look for the two rectangular holes on either side of the jamb.



### Safety Precautions

This activity is appropriate for individuals with an understanding of how to use simple hand tools. Remember to wear eye protection and to make sure that pets and small children are not present when performing these activities.

For questions, please contact us:

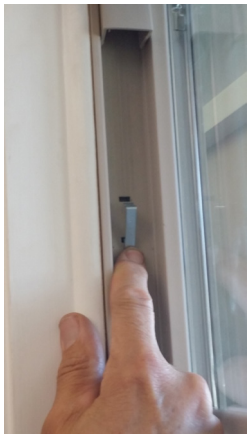
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3. Insert the round portion of the new take-out clip into the bottom pre-punched hole.



4. Compress the top portion into the top hole until it snaps in the frame.



5. Make sure the clip is pushed in flush to the jamb before operating the vent sash.

