



# DIY SELF-SERVICE GUIDE

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## HOW TO REMOVE A SINGLE HUNG VINYL VENT STOP

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### Materials Required:

Rubber Mallet



### Difficulty:

Low



### Time Requirement:

1-2 minutes

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## INSTRUCTIONS:

1. The single hung window has a vent stop on each side of the window at the top of the jamb.



VENT STOP

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2. Pull vent stop out by putting your index finger in the open area under the vent stop.

3. Pull the vent stop towards the center of the window.



**PLACE INDEX FINGER UNDER VENT STOP**



**PULL TOWARDS CENTER OF WINDOW**

4. The bottom of the vent stop will release allowing you to remove the stop.

5. Repeat on the other side.

6. To re-install the vent stops reverse the process.

7. If available, use a rubber mallet to lightly tap the vent stops into place.